



Reconsideration of Library Material Form

The East Lansing Public Library responds to requests for reconsideration of library materials library users. Requestors must have read, viewed, or heard the entire work to have their challenge considered. The East Lansing Public Library Director and Reconsideration Committee reviews these requests. The Committee, consisting of the Collection Development Librarian, staff responsible for the subject/genre of the material in question, the Assistant Director, and headed by the Library Director, reviews the item in light of the patron's concern, the East Lansing Public Library Collection Development and Intellectual Freedom Policy, and professional reviews of the item. The Committee's decision will be communicated to the requestor within 40 days from receipt of request.

* Required

Date: *

Request initiated by (your name): *

Address (house number, street, city, state) *

Telephone number:

eMail: *

Library Card Barcode Number:

Who do you represent: *

Self

Organization

If organization, please provide name of organization: *

Are you a City of East Lansing resident?

Yes

No

Type of Material: *

Please check all that apply.

Book

Audiobook

DVD
CD
Magazine/Newspaper
Other:

Title: *
Please tell us the title or describe the material.

Author/Performer: *
Please tell us the author or performer in question.

Have you read, viewed, or heard the entire work? *
You must have read, viewed, or heard the entire work to have your challenge considered.

Yes
No

What action do you wish to be taken? *

Shelve it elsewhere
Remove it from the library
Other:

Please explain how such an action would improve the Library's service to the community. *

What do you believe is the major theme or intent of this work? *

Are you aware of the reviews of this work by literary critics or subject matter specialists? *

Yes
No

If yes, please list. *

What is your objection to this work? Please be specific. *

What do you feel might be the result of reading, viewing, or listening to this work? *

What work of equal literary quality would you suggest the Library purchase that would cover the same subject or content? (Suggested purchases are evaluated based on reviews, author and/or publisher reputation, and collection needs. Space and budget constraints may also be factors.)

Completed forms should be delivered to:

Director of the East Lansing Public Library
950 Abbot Road
East Lansing, MI 48823

OR

email to:

kshelley@cityofeastlansing.com