

About Your Presenters





Adult Services Librarian at Paw Paw District Library. Primary responsibilities include programming and collection development.

PPDL is a class four library located southwest of Kalamazoo. We serve a population of 13,500.

Earlier in my career, I served as a library director and a branch manager/marketing coordinator. My current role allows me to focus on my true passion – programming!



About Your Presenters

Anna



- Assistant Director of the Richland Community Library, as well as the Adult Programmer & Interloan Specialist.
- RCL is a class three library located north of Kalamazoo. We serve a population of about 8,200.
- When I was hired at RCL in February 2018, we went from having 1–5 programs per year for adults, to roughly 70 programs a year, with myself planning and leading about 60% of those programs.



Why is adult programming so important?

"These programs just give me a little happiness!"



"The library is my social outlet."

BUILDS COMMUNITY

PROMOTES CREATIVITY & LIFELONG LEARNING

CREATES THIRD SPACES

"It is so refreshing to do something for myself - I really don't make time for me. I myself no guilt saying to my family, 'Bye, feel no guilt saying to the library.'"

I'm headed to the library.

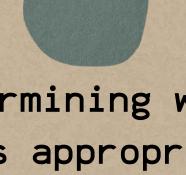




Recognizing that the library skills you already have can lend themselves to planning & facilitating your adult programs.

Understanding your own parameters and boundaries to avoid burnout.

What Are Our Goals?



Determining when it is appropriate to bring in an outside expert vs. leading your own program.

Concrete, low-cost program ideas that you can adapt (or flat-out steal).





You have knowledge! You're a librarian!

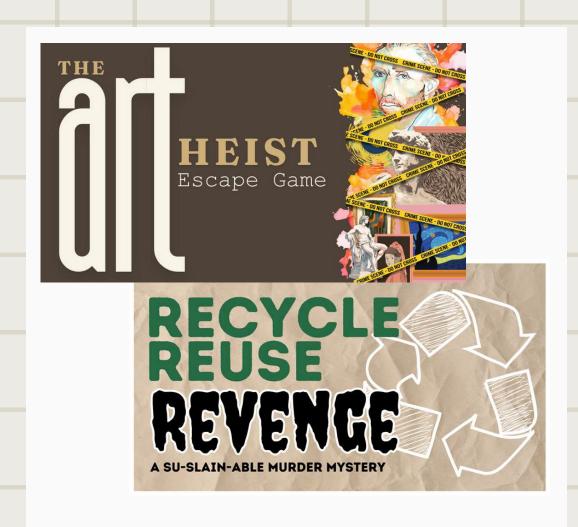
Drawing/Painting? Sewing? Home DIY? Storytelling?

Take a topic you are interested in & learn more about it.

Relative newcomer to the topic yourself?
Be upfront about your skill level. Sometimes,
participants prefer to be taught by someone
who is closer to their skill level (it is less
intimidating).



Examples of Skill-Based Programs



Puzzle-Based Programs



Craft Programs

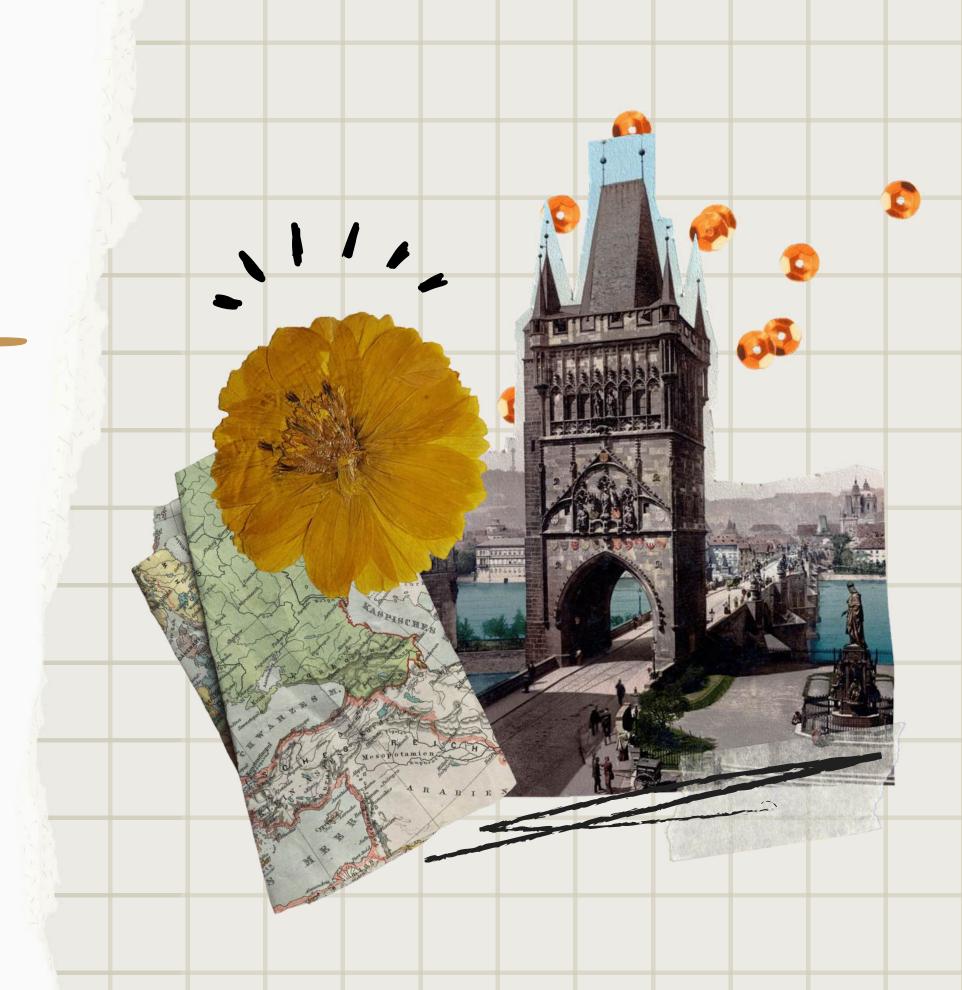


Cooking Programs

Understand Your Boundaries

Sometimes we have more ideas than we have time, so it is important to know your boundaries to avoid over-extending yourself.

Creating your own programs, while rewarding, is also time consuming and presenting can be emotionally taxing. Take care of yourself.



Examples of How to Avoid Over-Extending Yourself

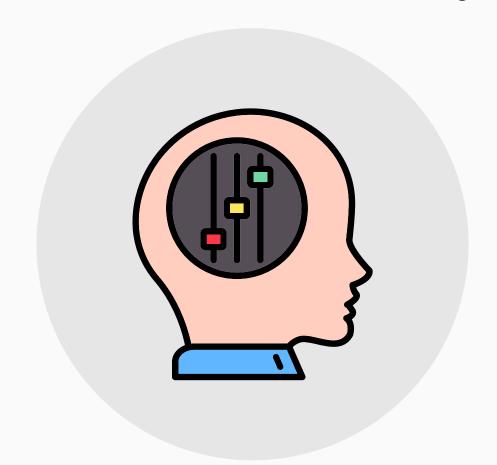
Plan early!



Ask for help!



Set limits!



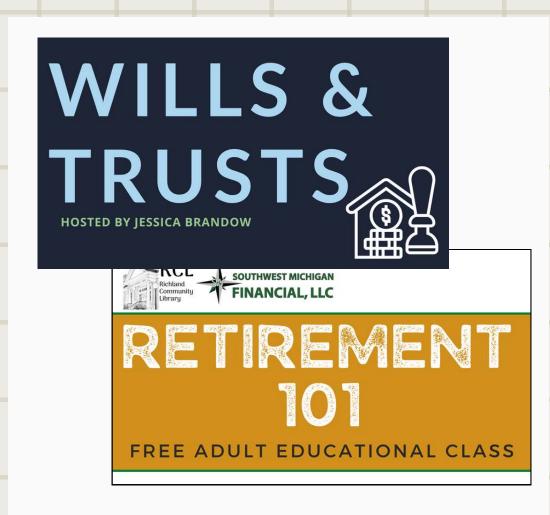
When to Cry Uncle!

So, you're not a polymath... it's okay.

Certain topics and subjects are best handled by the experts.



Examples of When to Bring in an Expert



Finance-Based Programs



History-Based Programs

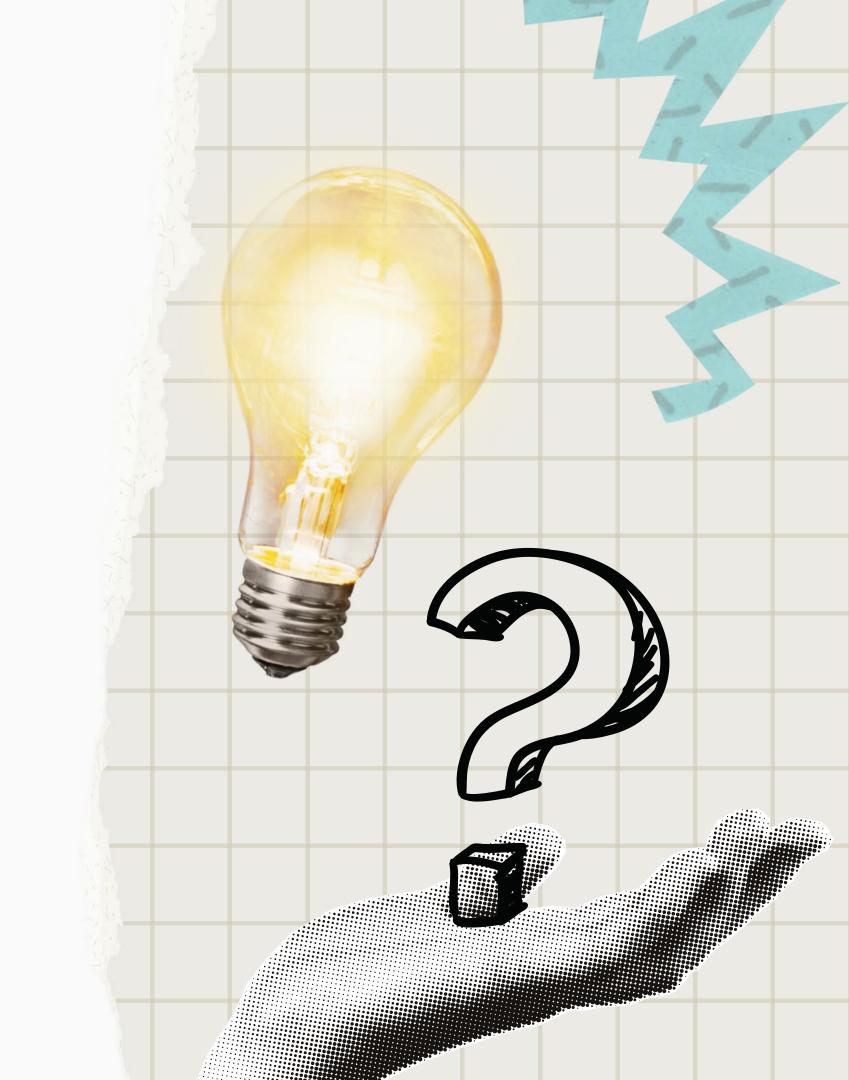


Culture-Based Programs

I Have an Idea! Now What?!?

The journey from idea to tangible program can be daunting.

Let's break it down into more manageable steps that can be adapted to any kind of adult program that you plan to create and present yourself.



Example Program Planning Process:

(1) Brainstorm



- Surveys
- Patron feedback

(4) Gather

- Programming idea list
- Programming Librarian website/Facebook page

(2) Narrow



- One small element of topic
 - Teachable
 - ∘ Kickstarter/introduction
 - Knowledge-based vs. creation-based

5 Test TRY



- Gather supplies
- Reach out for assistance, if needed
- Assemble documents ∘ Handouts, PowerPoint

• Make sample

- Proofread documents
- Second set of eyes

3 Research



- Reputable resources
 - University extensions, blogs, Facebook groups, articles
- Compile info
 - ∘ Definitions, steps, materials, FAQ, etc.

(6)Tweak

- Make necessary changes
- Last minute details

General Adult Programming Tips!

- Consider seating arrangement
- If there will be downtime during the program, provide activities
- Talk about mistakes you made while you were testing the project
- With attendees permission, take photos
- Don't be surprised if participants go at their own pace
- Be ready to roll with the punches & PIVOT! if need be







Health & Wellness

Natural Skincare D.I.Y.

- Recipes for skincare using natural ingredients, such as salt, essential oils and sugar.
- How Long It Took: 60 minute class / 3 hours to research, prep & test
- How Much It Cost: \$150 for 20 people = \$7.50 per person

Vision Board Workshop

- Create a vision board to represent dreams and goals.
- **How Long It Took:** 90 minute class / 3 hours to research, make PowerPoint, and create example
- How Much It Cost: \$31.25 for 25 people = \$1.25 per person

Winter Seed Sowing

- Jumpstart your garden early and take home seedlings.
- How Long It Took: 90 minute class / 4 hours to research, gather materials, test, and make PowerPoint
- How Much It Cost: \$75 for 25 people = \$3 per person

Greener Cleaners

- Make all-purpose cleaner, carpet refresher, & room spray.
- How Long It Took: 60 minute class / 3 hours to research, prep, and test
- What it cost: \$250 for 25 people = \$10 per person



Macrame Ghosts

- Use a basic macrame knot to make a fun decoration.
- **How Long It Took:** 90 minute class / 2 hours to gather materials and make sample
- How Much It Cost: \$85 for 20 people = \$4.25 per person
- Alternatives: Hanging yarn art, cinnamon stick macrame

Snowflake Candle Holders

- Use tissue paper to decorate a glass candle holder.
- How Long It Took: 90 minute class / 3 hours to gather materials and make sample
- How Much It Cost: \$85 for 20 people = \$4.25 per person
- Alternative: Use pressed flowers, tissue paper, napkins

Personalized Flower Pots

- Decorate a flower pot with puns and playful sayings.
- How Long It Took: 90 minute class / 2 hours to gather materials and make sample
- How Much It Cost: \$50 for 25 people = \$2 per person

Citrus Stamped Tea Towels

- Use fruit as stamps to decorate unique tea towels.
- How Long It Took: 90 minute class / 3 hours to gather materials and make sample
- How Much It Cost: \$75 for 25 people = \$3 per person



Adult Art Club

- Monthly club for adults to make art. Each month is a new project. Concepts & supplies are provided, but participants can create whatever they want!
- How Long It Took: 60 minutes each month (Spring & Fall) / 1–3 hours prep
- How Much It Cost: $\$\emptyset-5\emptyset$ each project (15-20 attendees) = $\$\emptyset-3$ per person
- Past Projects
 - ∘ Watercolor Bookmarks
 - ∘ Marble Painting
 - Tissue Paper Bleeding
 - Pastel Transfer
 - ∘ Mono Prints
 - Orizmegami

Holiday Blankets And Cookie Exchange

- Bring some cookies to exchange and make a fleece-tie blanket
- How Long It Took: 60 minutes / Less than 1 hour (not including baking cookies)
- How Much It Cost: \$80 (15 blankets) + \$20 for cider & baggies = \$6.50 per person

CreativeBug Classes

- Use the tutorials in CreativeBug to lead the art class
- How Long It Took: 60-90 minute classes / 1-2 hours to prep
- How Much It Cost: \$50–150 for supplies depending on the class (12–15 attendees) = \$3–10 per person



Jigsaw Puzzle Competition

- Compete in teams to complete a 500-piece puzzle.
- How Long It Took: 90 minute event / 1 hour of prep
- How Much It Cost: Free Event was sponsored by Ravensburger

Murder Mysteries

- Solve puzzles & look for clues to find the Murderer
- How Long It Took: 90-120 minutes / 6+ hours of prep
- How Much It Cost: \$50-200 for supplies, decorations & locks / up to 50 people
- Alternatives: Take-home murder mystery games, Broadway Murder Mysteries & Escape Rooms

Team Trivia

- Pub-style trivia from teams of 2-6 players / 8-10 teams
- How Long It Took: 60–90 minutes each month (Spring & Fall) / 2–4 hours prep for the season
- **How Much It Cost:** \$20–50 for snacks (additional cost if you purchase trivia questions) = Less than \$1 per person



BBQ Sauce & Dry Rub

- Create a BBQ sauce and dry rub to take home.
- How Long It Took: 90 minute class / 4 hours to research, prep, and make samples
- How Much It Cost: \$100 for 25 people = \$4 per person

Tea Blending

- Made four different tea blends.
- How Long It Took: 90 minute class / 5 hours to research, prep, create PowerPoint, and make samples
- How Much It Cost: \$150 for 25 people = \$6 per person

Beginner Sourdough

- Learn to make and care for your own sourdough starter.
- How Long It Took: 90 minute class / 3 hours to research, prep, create PowerPoint, and make sample
- How Much It Cost: \$50 for 25 people = \$2 per person

Hot Sauce Fermenting

- Taste and create your own homemade fermented hot sauce.
- How Long It Took: 90 minute class / 5 hours to research, prep, create PowerPoint, and make sample
- How Much It Cost: \$175 for 25 people = \$7 per person

You Can Be Your Own Expert!

Adult Programs are Important -

- Builds Community
- Promotes Creativity & Lifelong Learning
- Creates Third Spaces

You Got Skillz -

Host Your Own Events

Understand Your
Boundaries -

Don't Overextend Yourself

Know When an Expert is
Needed -

Certain Topics Are
Best Left to Others

