# The [Digital] Experts Are In!

### A digital practice open forum

#### **Meet Your Experts**





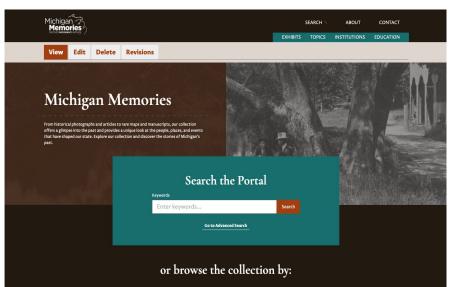
Biz Gallo Digitization Consultant Library of Michigan Richard Adler Coordinator Michigan Service Hub DPLA Chelsea Denault Coordinator Michigan Digital Preservation Network

## Library of Michigan



Consulting Training Opportunities LM Digital (hosting) Digitization Kits Digitization Grant Funding Programs & Services

# Michigan Service Hub (DPLA)



#### Michigan Memories

Michigan Digital Preservation Network



### Three Legged Stool



**Digital Preservation** 

#### Why are we doing this session?

Office Hours Live!

A safe space to ask questions, regardless of your experience level

Sharing knowledge and expertise benefits all of us



#### Norms to Guide our Discussion

Be respectful - cultivate a positive experience for everyone!

Ensure that all voices are heard

Don't interrupt or dominate conversation

Explain jargon and concepts

Be hard on the problem, soft on the people

Don't deride people for not knowing what you already know

There are no stupid questions!

privacy accessibility advocacy sustainability risks access metadata staffing funding planning copyright newspapers representation cms formats vendors preservation ethics training policies



#### Access

<u>DPLA</u>

Michigan Memories

Levels of access

Access restrictions (PII, FERPA, HIPAA)

Takedown Policies

TK (Traditional Knowledge) Labels

#### Accessibility



Optical Character Recognition (OCR)

Closed Captioning

Transcription

Alt Text

DAWG (Digital Accessibility Working Group)

#### Advocacy



Cultural Advocacy Network of Michigan

Digital Preservation Coalition

<u>MI Right to Read</u>

<u>Digital Preservation Coalition Competency Audit Toolkit(CAT)</u>

#### CMS



IT Infrastructure

Metadata support

Community adoption and activity

Local or Hosted/Cloud-based?

Analytics

CMS Comparison Spreadsheet

### Copyright



<u>US Copyright Law</u>

Cornell Libraries Copyright Term & the Public Domain

Physical Ownership vs. Intellectual Property

Example (do NOT do this): <u>The Crypto Dune Bros</u>

<u>Fair Use</u>

Standardized Rights Statements

OCEAN (Open Copyright Education Advisory Network)

#### **Ethics**



Did the group(s) have input on how content was collected, described, and/or exhibited?

Does the material depict a tribal spiritual or religious place, object, belief, and/or activity?

Harmful Content Statements

Traditional Knowledge platforms - Mukurtu

Metadata Remediation

See all <u>Representation</u>

#### Formats

丌

Preservation

Uncompressed

Lossless vs. Lossy

Proprietary vs. Open

LOC Recommended Formats Statement

<u>Sustainability of Digital Formats</u>

Access

#### Funding



LSTA Improving Access to Information Grant

Digital Michigan Newspaper Grant

**Digitizing Hidden Collections** 

Michigan History Alliance Grant Program

Save Michigan History Grant

(offered in 2022, not 2023; but keep an eye out!)

#### Metadata

Descriptive

Administrative

Technical

Controlled Vocabularies

Schema

Linked Data

Remediation





#### Newspapers



<u>Digital Michigan Newspaper Portal</u>

Newspapers on Microfilm at LM

Michigan Newspaper Family Histories

<u>Digital Michigan Newspaper Grant</u>

<u>Extra! Extra! Libraries Learning to Digitize Newspapers</u> presentation on Friday, October 20th

#### Planning



<u>Digitization Project Planning Guide</u> <u>NEDCC Selection for Digitization</u> <u>The Five A's of Digitization Decision Making</u>

Digital Preservation Coalition Rapid Assessment Model

The Digital Preservation "Road Trip"

Selection and Appraisal for Digital Preservation

#### **Privacy**



Personally Identifiable Information (PII)

Health Insurance Portability and Accountability Act (HIPAA)

Family Educational Rights and Privacy Act (FERPA)

Right to be Forgotten: <u>Paper</u> from Nathan Tallman (Penn State) and <u>Presentation</u> by Tonia Sutherland

Digitize Your Yearbooks: Creating Digital Access While Considering Student Privacy and Other Legal Issues

#### Preservation

Л

#### Policies



Takedown Policies

- <u>University of Michigan Takedown Policy for Sensitive</u> <u>Information in U-M Digital Collections</u>
- <u>University of Michigan Takedown Policy for Addressing</u> <u>Copyright Concerns</u>

Selection Policy

Preservation Policy: <u>NASIG Preservation Policy Model</u>, MAA Presentation

#### Representation



Selection

Archival Silences/"Minding the Gaps"

See also Ethics





Obsolescence

Environmental

Intentional

Digital Degradation

Organizational Change/Loss of Funding

#### Staffing



Training Staff vs. Vendor

Maintaining digital files over time

<u>Digital Preservation Coalition Competency Audit Toolkit</u> (CAT)

#### **Sustainability**



Linda Tadic <u>The Environmental Impact of Digital Preservation</u> Alex Kinnaman <u>"Green Goes With Anything: Decreasing</u>

<u>Environmental Impact of Digital Libraries at Virginia Tech"</u>

#### Training



Digitization Basics Webinar Series

Digitization Basics NICHE Pathway

MCLS Creating and Caring for Digital Collections

<u>WebJunction Digital Collections Stewardship</u> (*new* cohort model coming in 2024!)

Digital Preservation Coalition Novice to Know-How

#### Vendors



Specialized formats (AV, newspaper, microfilm) RFP/RFQ

Pilot Projects

Relationship Building

Transparency

DLF Vendor Registry and No Reservation Recommendations

Storage Criteria

#### Survey

Was this useful?

Would you be interested in participating in a community for digital practice in Michigan?

Do you know who to contact with questions about digital collections?

### Thank You!

### Let's keep the conversation going!



Biz Gallo Digitization gallob@michigan.gov

Richard Adler Digital Access <u>rcadler@umich.edu</u>

Chelsea Denault Digital Preservation <u>denaultc@mcls.org</u>